

# Central School District 13J

Code: **GCPB/GDPB**  
Adopted: 6/07/99  
Readopted: 6/06/11  
Orig. Code(s): GCPB/GDPB

## Resignation of Staff

To be considered for release from a contract, a teacher must file a written request for release, explaining the circumstances which make his/her resignation necessary. This must be on file in the superintendent's office 60 days prior to the effective date of the release.

Immediate resignations may be granted under emergency conditions if a satisfactory replacement is available or if such release does not result in a hardship to the district.

Teachers who fail to report for duty without first having obtained an official release from contract are subject to possible discipline as provided by the Teacher Standards and Practices Commission.

The superintendent is authorized to accept a teacher's resignation immediately upon receipt of such a request if he/she determines it is in the best interest of the district.

The superintendent is authorized to accept resignations of classified and all other employees effective the day they are received.

END OF POLICY

---

### Legal Reference(s):

[ORS 342.553](#)

[ORS 652.140](#)

[OAR 581-022-1720](#)

Pierce v. Douglas County Sch. Dist., 297 Or. 363 (1984).