

Central School District 13J

Code: **IFCA**
Adopted: 6/28/99
Readopted: 8/01/11
Orig. Code(s): IFCA

Site Councils

The district shall establish a site council at each school site, on a timeline established by the superintendent, according to the following:

Operating Philosophy

All positions and recommendations developed by the site council shall be consistent with effective learning and assessment practices, the district mission statement, philosophy and Board adopted goals.

Membership

Each building council shall consist of employees with a direct connection to the particular school site and such other individuals as provided by statute and as determined by the district. Site councils shall be formed and structured as follows:

Category	Selection Procedure	Number of Participants
Teacher	Elected by licensed teachers at school site	Not more than half
Classified	Elected by classified employees at school site	Not less than 1
Building Administrator	Principal or designee	1 member
Parent	Selected by parents of students attending the school	Not more than half
Community-at-Large	Determined by Board, appointed by council	1 member

A Board member may be appointed by the Board chair to serve as an ex-officio member of a school site council. A student may be selected by their student council to serve as a member of the school site council.

Membership Election Procedures

Elections of teachers and classified employees for the following year's school councils shall occur on or before June 1 of each year. Elected members shall serve until the subsequent election or their term as approved by the Board has expired.

Membership Appointment Procedures

The Board may determine other positions as deemed appropriate. Such positions may include, but are not limited to: business leaders, students and members of the community-at-large. Appointments to these positions will be made by the site council.

Terms

Terms of service for site council members will be determined by the council with final approval by the Board.

Council Structure

Each site council shall designate a chair and such other officers as deemed appropriate. The site council shall submit to the Board for approval a proposed plan of operation which shall include, but not be limited to, the manner in which meetings will be conducted, agenda development, decision-making process, distribution of minutes and procedures for public and other staff input. Operational plans will also include provisions for ongoing communications with the Board and administrative staff as appropriate.

Council Duties

Within the parameters established above, site councils shall be responsible for recommending plans to improve the professional growth of the school staff, to improve the school's instructional program, to develop and coordinate plans for the implementation of academic programs at the school site and to administer grants-in-aid for the professional development of teachers and classified employees as provided for in Oregon Revised Statutes and Oregon Administrative Rules. Additional duties shall be set by Board policy.

Limitation of Council Authority

No council shall have the authority to override an action of administrative rule/regulation, administrative decision or Board policy. Council decisions may not abrogate any provision of district collective bargaining agreements, other district contracts or law, except through the waiver process.

Public Meetings Law

Site councils, whose duties include advising the Board or making decisions on behalf of the Board, shall follow the notice, meeting and recordkeeping requirements of the Public Meetings Law.

END OF POLICY

Legal Reference(s):

[ORS 192.660 - 192.690](#)

[ORS 243.650](#)

[ORS 243.782](#)

[ORS 329.125](#)

[ORS 329.675 - 329.745](#)

[ORS 332.172](#)

[ORS 339.333](#)

[ORS 342.513](#)

[ORS 342.545](#)

[ORS 342.553](#)

[ORS 342.608](#)

[ORS 342.610](#)

[ORS 342.613](#)

[ORS 342.650](#)

[OAR 581-020-0105](#)

[OAR 581-020-0115](#)

[OAR 581-020-0130](#)

Cross Reference(s):

KC - Community and Parental Involvement