

# Central School District 13J

Code: **IKF-AR**  
 Adopted: 8/01/11  
 Readopted: 5/07/12; 3/02/15; 9/14/15;  
 5/02/16

## High School Completion Options

### Standard Diploma

Students earning a cumulative GPA of 3.5 or above will be awarded honor cords to wear at graduation. The district may award a diploma to a student who does not satisfy these requirements if the student has exceeded the academic content standards for or displays proficiency in mathematics or English, as demonstrated on Oregon state assessments.

### Curriculum Area Classes of 2015 and beyond

<b>Standard Diploma Basic Credit Requirements</b>	
<b>Curriculum Area</b>	<b>Classes of 2015</b>
Language Arts (LA)	4 Credits (shall include the equivalent of one unit in written composition)
Social Studies	3 Credits (including history, civics, geography and economics (including personal finance))
Mathematics (MA)	3 Credits (shall include one unit at Algebra I level and two units that are at a higher level)
Science (SC)	3 Credits
Physical Education (PE)	1 Credit
Health	1 Credit
Fine/Applied Arts (AL)/& Career & Tech Ed (CTE)	3 Credits (units shall be earned in any one or a combination)
Electives	6 Credits
Career/EA Portfolio	.5 Credit
<b>Total credits required to graduate:</b>	<b>24.5</b>
<b>Essential Skills required:</b>	Read and comprehend a variety of text, write clearly and accurately, apply math, any additional Essential Skills adopted by the State Board of Education.
<b>Other graduation requirements:</b>	<ul style="list-style-type: none"> <li>• Develop an education plan and build an education profile</li> <li>• Demonstrate extended application through a collection of evidence</li> <li>• Participate in career-related learning experiences</li> </ul>

## **Honors Diploma**

Students will receive a Central High School Diploma designated as “Honors.” Those students will be awarded an honors medallion to be worn at graduation. Students must meet the current CHS graduation requirements, plus:

1. Attain 3 additional credits for a total of 27 credits;
2. Achieve a cumulative grade point average of 3.5;
3. Complete math program through Algebra II level;
4. Earn 12 credits of designated honors classes in at least four different curricular areas under the following conditions:
  - a. No more than two credits will be allowed for any repeat class.
  - b. No more than four credits from any one area will counted toward the total number of credits required.

Designated Honors courses are those courses that fall into at least one of the following three categories:

1. Dual Credit (Extended Option/Willamette Promise/College Credit Now/Etc.) course with college credit earned;
2. AP Course;
3. Designated Honors course in Course Catalog.

The criterion for classes to be listed as honors require the classes to be academically challenging and focus on advanced skills. Generally, introductory course work is not eligible for honors designation unless it meets the criteria previously described.

## **Petition for Honors Designation**

Individualized classes such as internship or independent advanced study may be designated honors on an individual basis if the student and the cooperating teacher can demonstrate an advanced level of academic rigor and/or applied learning. For a nondesignated class to be counted as an honors class, the student, in conjunction with the teacher of that class, must submit a petition form to his/her counselor to petition that a class be designated as honors. This would include a portfolio/presentation to the assigned committee as to why they feel the class should count toward their honors diploma. A committee made up of a content area teacher from the relevant content area, the building principal or his/her designee, and a member of the building curriculum committee/Building Leadership Team will review the petition and approve or disapprove honors designation. The course would be approved for the petitioning student only.

## **Transfer Students**

1. Petition for honors diploma designation.

2. Transcript evaluated by a committee made up of the student’s counselor, the building principal or his/her designee and a content area teacher.

### Modified Diploma

A modified diploma will be awarded to students who have demonstrated the inability to meet the full set of academic standards established by the State Board of Education for a diploma while receiving reasonable modifications and accommodations. A Modified Diploma may only be awarded to a student who meets the eligibility criteria listed below:

1. Has a documented history of an inability to maintain grade level achievement due to significant learning and instructional barriers; or
2. Has a documented history of a medical condition that creates a barrier to achievement.

To be eligible for a modified diploma a student must complete the following credit criteria outlined below while in grades 9-12.

Curriculum Area	Credits
Language Arts	3
Social Studies	2
Mathematics	2
Science	2
Health	1
PE	1
Fine/Applied Arts/& Career & Tech Ed	1
Elective	12
Career/EA Portfolio	.5
Total Credits	24.5
<b>Essential Skills required:</b>	Read and comprehend a variety of text, write clearly and accurately, apply math, any additional Essential Skills adopted by the State Board of Education.
<b>Other graduation requirements:</b>	<ul style="list-style-type: none"> <li>• Develop an education plan and build an education profile</li> <li>• Demonstrate extended application through a collection of evidence</li> </ul>

Districts may make modifications to the assessment for students who seek a modified diploma when the following conditions are met:

1. For a student on an IEP, any modifications to work samples must be consistent with the requirements established in the IEP. Modifications are changes to the achievement level, construct or measured outcome of an assessment. This means that IEP or school teams responsible for approving

modifications for a student's assessment may adjust the administration of the assessment and/or the assessment's achievement standard.

2. For a student not on an IEP, any modifications to work samples must have been provided to the student during his/her instruction in the content area to be assessed, and in the year in which the student is being assessed, and modifications must be approved by the school team that is responsible for monitoring the student's progress toward the modified diploma.

Students not on an IEP or a 504 Plan may not receive a modified Smarter Balanced assessment.

A student's school team shall decide that a student should work toward a modified diploma no earlier than the end of grade six and no later than two years before the student's anticipated exit from high school.

A student's school team may decide to revise a modified diploma decision.

A student's school team may decide that a student who was not previously working towards a modified diploma should work towards one when the student is less than two years from anticipated exit from high school if the documented history has changed.

### **Assessment**

Students may opt-out of the Smarter Balanced or alternate Oregon Extended Assessment by completing the Oregon Department of Education's Opt-out Form<sup>1</sup> and submitting the form to the district.

### **Extended Diploma**

An extended diploma will be awarded to students who have demonstrated the inability to meet the full set of academic content standards for a diploma while receiving modifications and accommodations. To be eligible for an extended diploma, a student must:

1. While in grade nine through completion of high school, complete 12 credits, which may not include more than six credits in a self-contained special education classroom and will include:
  - a. Two credits of mathematics;
  - b. Two credits of English;
  - c. Two credits of science;
  - d. Three credits of history, geography, economics or civics;
  - e. One credit of health;
  - f. One credit of physical education;
  - g. One credit of the arts or a world language.
2. Have a documented history of:
  - a. An inability to maintain grade level achievement due to significant learning and instructional barriers;
  - b. A medical condition that creates a barrier to achievement; or
  - c. A change in the student's ability to participate in grade level activities as a result of a serious illness or injury that occurred after grade eight.

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<sup>1</sup>[www.ode.state.or.us](http://www.ode.state.or.us): or navigate to Teaching & Learning > Testing - Student Assessment > Smarter Balanced

Beginning in grade five or after a documented history to qualify for an extended diploma has been established, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of a modified diploma, an extended diploma and an alternative certificate.

### **Certificate of Accomplishment**

The Certificate of Accomplishment is available to students on a nondiploma track. These students are unable to complete the requirements for a high school diploma even with appropriate accommodations and support services. The following procedures will be followed:

1. Students with an IEP or PEP will have specific, written goals that outline the requirements for satisfactorily completing the certificate of accomplishment.
2. IEP/PEP students will adhere to the same attendance and behavior requirements as general education students unless otherwise stated in the IEP/PEP.
3. The IEP or PEP team will determine if the student has satisfactorily completed the PEP/IEP goals.

### **Other District Responsibilities**

The district may award a modified diploma or extended diploma to a student only upon the written consent of the student's parent or guardian. The district shall receive the written consent during the school year in which the modified diploma or extended diploma is awarded. A student who is emancipated or has reached the age of 18 at the time the modified diploma or extended diploma is awarded may sign the consent.

A student shall have the opportunity to satisfy the requirements for a modified diploma, extended diploma or alternative certificate in either four years after starting the ninth grade, or until the student reaches the age of 21, if the student is entitled to a public education until the age of 21 under state or federal law.

A student may satisfy the requirements for a modified diploma, extended diploma or alternative certificate in less than four years but not less than three years. In order to satisfy the requirements for a modified diploma, extended diploma or alternative certificate in less than four years, the student's parent or guardian or a student who is emancipated or has reached the age of 18 must provide written consent which clearly states the parent, guardian or student is waiving the fourth year and/or years until the student reaches the age of 21. A copy of the consent will be forwarded to the district superintendent who will annually report to the Superintendent of Public Instruction the number of such consents.

A student who receives a modified diploma, extended diploma or alternative certificate will have the option of participating in a high school graduation ceremony with the student's class.

A student who receives a modified diploma, extended diploma or alternative certificate shall have access to individually designed instructional hours, hours of transition services and hours of other services that equals at least the total number of instructional hours that is required to be provided to students who are attending a public high school, unless reduced by the IEP team.

The district will award to students with disabilities a document certifying successful completion of program requirements. No document issued to students with disabilities educated in full or in part in a special education program shall indicate that the document is issued by such a program. When a student

who has an individualized education program (IEP) completes high school, the district will give the student an individualized summary of performance.

Eligible students with disabilities are entitled to a Free Appropriate Public Education (FAPE) until the age of 21, even if they have earned a modified diploma, an extended diploma, an alternative certificate or completion of a General Education Development document. The continuance of services for students with disabilities for a modified diploma, extended diploma or alternative certificate is contingent on the IEP team determining the student's continued eligibility and special education services are needed.

Students and their parents will be notified of graduation and diploma requirements.

The district will issue a high school diploma, upon request, to a person who served in the Armed Forces, as specified in Oregon law, if the person was discharged or released under honorable conditions and has received either a General Educational Development, a post-secondary degree or has received a minimum score on the Armed Services Vocational Aptitude Battery.