

# Central Curry School District 1

Code: **IICC**  
Adopted: 8/13/03  
Revised/Readopted: 2/19/15; 1/17/18  
Orig. Code(s): IICC

## **Volunteers**

Community patrons who voluntarily contribute their time and talents to the improvement and enrichment of the public schools' instructional and other programs are valuable assets. The Board encourages constructive participation of groups and individuals in the school to perform appropriate tasks during and after school hours under the direction and supervision of professional personnel.

Those volunteering to serve as aides shall complete the district application form or, in the case of high school students, a specially devised form. Applicants are screened by the principal or designee and other staff members if the principal deems it advisable.

Any person authorized by the district for volunteer service into a position that will have direct, unsupervised contact with students shall be required to undergo an Oregon criminal records check. Any person authorized by the district for volunteer service that will not have direct, unsupervised contact with students will be required to undergo an Oregon criminal records check.

Any volunteer who knowingly makes a false statement, as determined by the district, on a district volunteer application form will be denied the ability to volunteer in the district.

Nonexempt employees may be permitted to volunteer to perform services for the district provided the volunteer activities do not involve the same or similar type of services as the employee's regularly assigned duties. In the event a nonexempt employee volunteers to perform services for the district that are the same or similar as the employee's regularly assigned duties, the Board recognizes that under the Fair Labor Standards Act (FLSA), overtime or compensatory time must be provided.

When possible and advisable, applicants chosen as volunteer aides shall participate in an orientation and training program.

The administration is responsible for the recruitment, use, coordination and training of volunteers. These assignments will be carried out as directed or delegated by the superintendent. Every effort should be made to use volunteer resources in a manner which will ensure maximum contribution to the welfare and educational growth of students. Volunteer aides are assigned only to those principals and teachers indicating an interest in such assistance. Volunteers shall work under the direction of a licensed staff member.

Principals, cooperating teachers and volunteer aides shall evaluate the program annually.

*(Note: Volunteers are not automatically covered. The district should check with its worker compensation insurance company and liability company to determine if volunteers are covered.)*

END OF POLICY

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**Legal Reference(s):**

[ORS Chapter 243](#)  
[ORS 326.607](#)

[ORS 332.107](#)

[OAR 839-020-0005](#)  
[OAR 581-021-0502](#)

Fair Labor Standards Act of 1938, 29 U.S.C. §§ 206-207 (2012).

**Cross Reference(s):**

GCDA/GDDA - Criminal Records Checks and Fingerprinting  
KK - Visitors to District Facilities