

Central Curry School District 1

Code: **KG**
Adopted: 8/13/03
Readopted: 9/16/15
Orig. Code(s): KG

Community Use of District Facilities

The district buildings and facilities are available for use by various groups and individuals contingent upon, adherence of the following guidelines:

1. The following prioritization shall apply to determine use of the district facilities after the hours of regular school programs. The prioritization shall follow the order listed below:
 - a. School-related activities;
 - b. Activities by other public educational agencies;
 - c. Community nonprofit organizations;
 - d. Use by private parties;
 - e. Community profit-making organizations;
 - f. Profit-making organizations based outside of the district.
2. Application for the use of any building or grounds of the district shall be authorized and approved by the superintendent. Such application shall be made in writing on the form provided by the district and signed for by an adult who will be responsible for the care of the district buildings or grounds requested.
3. Rent Schedules – When the facility is used, a regularly scheduled district custodian or other staff member must be present during the time the outside group is using the building. The outside group will know the costs and absorb the costs as part of their agreement to use the facilities. The charge may be waived when use is closely tied to the school, e.g., Scouts, 4-H. For all other meetings, charges will be determined by the Board.

All commercial use of the building shall be at the prevailing commercial rate. Rental fee shall be assessed at the prevailing commercial rate times the square footage used. Associated parking, restroom facilities, lights, heat and water are to be furnished at this rental cost.

4. Application for use of any school bus of the district shall be authorized and approved by the superintendent. Such application shall be made in writing, in a timely manner, on the form provided by the district and signed by the adult who will be responsible for the care of the school bus. The superintendent will require the following:
 - a. Approval by the Board at a regular meeting;
 - a. In-county use;
 - b. Application to be made in a timely manner;
 - c. District-employed school bus driver to drive;
 - d. Pay costs associated with the driver and fuel;
 - e. Cover words “School Bus.”

5. The following rules must be strictly adhered to or the use permit may be immediately revoked:
- a. Use of tobacco products is prohibited on district property. Alcoholic beverages are not permitted on district property;
 - b. The organization using the building shall be responsible for any damage to district property resulting from and during its use, natural wear and tear excepted;
 - c. Anyone playing games or participating in activities in the gymnasium shall wear gym shoes;
 - d. Fire and safety regulations of the state of Oregon are to be observed at all times;
 - e. Additional rules, as deemed necessary by the administration, may be stipulated.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 332.172](#)

Cross Reference(s):

EDC/KGF - Authorized Use of District Equipment and Materials

KGF/EDC - Authorized Use of District Equipment and Materials