

Adult High School Diploma Program

The purpose of the Adult High School Diploma (AHSD) program is to provide an opportunity for a person with an exemption from compulsory attendance, to earn an Oregon diploma.

Before the College may award an AHSD, the College shall have an approved program plan on file at the Community College and Workforce Development (CCWD). The plan shall be approved by the Board prior to being filed for review with CCWD and recommendation for approval by the CCWD Commissioner. The College shall submit the plan to CCWD on a date and in a format described in guidance documents provided by CCWD.

The College's AHSD program plan shall include, but is not limited to:

1. The statement of assurances described in guidance documents provided by the CCWD;
2. A description of the following:
 - a. Program mission and goals;
 - b. Admission requirements;
 - c. Student orientation and advising;
 - d. Maintenance of student records;
 - e. Services for students with disabilities;
 - f. Student assessment and completion criteria;
 - g. Course offerings;
 - h. Personalized learning;
 - i. Awarding high school diploma credit;
 - j. Minimum credit requirement;
 - k. Other community college or program requirements; and
 - l. Recognition of student achievement.

To be eligible to receive an AHSD, a student shall:

1. Be exempt from compulsory attendance as provided in Oregon Administrative Rule (OAR) 581-021-0076 and Oregon Revised Statutes (ORS) 339.030(2) or otherwise not be required to attend as provided in ORS 339.010;
2. Complete all requirements for an Oregon diploma as provided in OAR 581-022-2000, or other rules establishing minimum requirements;
3. Earn at least one adult high school diploma academic credit from the College's approved AHSD program; and

4. Complete all program requirements as described in the College's AHSD program plan.

The College shall annually update the Adult High School Diploma program plan and submit the following to the CCWD:

1. Statement of assurances;
2. Plan update and statistical reports;
3. Participation in ongoing program monitoring and evaluation.

END OF POLICY

Legal Reference(s):

[ORS 341.425](#)

[OAR 589-007-0600](#)