

Clackamas Education Service District

Code: **BC/BCA**
Adopted: 2/21/95
Readopted: 05/20/09
Orig. Code(s): 1040

Board Organization/Board Organizational Meeting

No later than the next regular meeting following July 1, the Board shall meet for the purpose of organizing itself for the year. The organizational meeting will consist of, but not be limited to, the following actions:

1. Election of chair and vice chair;
2. Adoption of meeting schedule;
3. Appointment of budget officer;
4. Appointment of CESD services officers;
5. Appointment of agents of record:
 - a. Health, Life and Disability Insurance
 - b. Casualty, Property and Liability Insurance
 - c. Workers' Compensation
6. Appointment of investment officer;
7. Selection of investment depository;
8. Recognition of employee groups;
9. Appointment of custodian of funds;
10. Authorization to sign contracts;
11. Appointment of auditor;
12. Appointment of flexible benefit plan administrator;
13. Re-adoption of Board policies and administrative rules;
14. Authorization for Short- Term Interfund Loans
15. Selection of Official Newspaper;
16. Appointment of Elections Officer.

The incumbent Board chair will preside until a successor is elected, whereupon the successor will assume the chair. In the event no incumbent chair or vice chair remains on the Board, or neither is able to continue to serve as an officer, the Board will select a temporary chair to conduct the election.

END OF POLICY

Legal Reference(s):

[ORS 255.335](#)

[ORS 334.100](#)