

**Clackamas Education
Service District**

Code: **BFC**
Adopted: 05/20/09
Readopted: 1/18/17

Adoption and Revision of Policies

Board policies will be adopted or revised upon majority vote of the Board at any meeting in which all members have been notified in writing of the proposed adoption or revision at least 24 hours in advance. A first reading of the policy will be scheduled on a meeting agenda prior to its adoption at a subsequent meeting unless scheduled otherwise by unanimous affirmative vote of the Board.

The adoption of a policy will be recorded in the Board minutes. Only those written policies so adopted and so recorded will be regarded as official Board policy.

Any formal motion or action of the Board which, as a revision of existing policy, creates, amends, or supplements policy will be called to the attention of the Board when reviewing the minutes for formal adoption.

Board policy documents will be published. When adoptions or revisions are made to Board policy, the policy will carry the adoption date, and will be published at the earliest opportunity.

The operation of any section or sections of policies not established by law or specifically listed in current collective bargaining agreements may be temporarily suspended by a majority vote of the Board at a regular or special meeting.

The policy manual will be reviewed regularly.

END OF POLICY

Legal Reference(s):

[ORS 334.125\(7\)](#)

[OAR 581-024-0240](#)