

Clackamas Education Service District

Code: **DFD**
Adopted: 05/20/09

Providing Space, Other Facilities and Services

Facilities and services will be provided to component school districts or a combination of component school districts based on the availability of space. Component school districts will have first priority in the use of available space.

Community groups will be permitted to use CESD facilities for worthwhile purposes when such uses do not interfere with CESD or component school district usage.

Eligible Organizations

There will be three classifications of nonschool uses of CESD facilities. These classifications are established for the purpose of determining rental charges and other fees.

1. General: Use must be for purposes that are educational, charitable, or of general community interest. Such events must be open to the general public with no admission charged or contributions taken. There shall be no basic charge.
2. Noncommercial: Private nonprofit or community clubs or organizations may use the facilities and be charged for operating costs provided no admission is charged or contributions collected.
3. Commercial: All business or commercial organizations which use CESD buildings will be considered under this group. Included will be community and locally-sponsored noncommunity groups requesting use of CESD facilities for fund-raising purposes which are not necessarily devoted to educational, charitable, or community interest activities. Admission may be charged or contributions received. Groups of this nature will be charged in accordance with fees approved by the Board.

Use of CESD Facilities for Private Gain

The use of CESD buildings and other facilities by any organization operating for private gain, or any purpose involving private gain, will be permitted only when:

1. Such use is sponsored by some organization which is not operated for private gain;
2. Such use will not benefit principally the organization operating for private gain;
3. A worthy educational, civic, or charitable purpose will be served;
4. A substantial group in the community will benefit;

5. Alternate facilities are unavailable or available only at undue cost or inconvenience.

Such use of school facilities by CESD employees will be discouraged.

Rental Charges and Approval of Use

All CESD facility rentals will be approved by the superintendent or his/her designee. Fees for the use of CESD facilities will be determined by the superintendent based upon the rental charges and personnel fees approved by the Board.

The superintendent will be responsible for specific building-use regulations, except special requests not covered by Board policy.

END OF POLICY

Legal Reference(s):

[ORS 334.125\(6\)\(c\)](#)

[ORS 334.145](#)

[ORS 334.175](#)

[ORS 334.185](#)

[OAR 581-024-0285](#)