

Clackamas Education Service District

Code: **DK**
Adopted: 05/20/09

Payment Procedures

All claims for payment from CESD funds will be processed by the director of fiscal services in conformance with CESD procedures. Payment will be authorized against invoices properly supported by approved purchase orders, with properly submitted vouchers, or in accordance with salaries and salary schedules approved by the Board.

The superintendent or designee will be responsible for assuring that budget allocations are observed and that total expenditures do not exceed the amount allocated in the budget.

END OF POLICY

Legal Reference(s):

[ORS 294.305 - 294.565](#)

[ORS 328.460](#)

Cross Reference(s):

DIC - Financial Reports and Statements