

Clackamas Education Service District

Code: **EEAE/EEBAA**
Adopted: 05/20/09
Readopted: 10/16/13; 12/13/17

Transportation of Students

All drivers operating vehicles, except school busses, on CESD business are responsible for determining that the proper number of safety restraints is available for the passengers, and their use is required. The vehicle shall not be driven until the driver and all passengers are properly secured. The driver is responsible for not placing children under the age of 13 in the front seat of a vehicle equipped with passenger-side air bags. A passenger who weighs 40 pounds or less, regardless of age, must be properly secured with an appropriate child safety system. A CESD vehicle more than 10,000 pounds or equipped with a lap belt only is exempt from child safety system requirements. Failure to follow these guidelines is grounds for dismissal.

Parents, CESD employees and other designated adults may be permitted to use private vehicles to transport students other than their own on field trips or other school activities if the following conditions have been met prior to the activity. Only in an emergency can a CESD employee's vehicle, which is properly insured, be used except as provided below:

1. The appropriate supervisor has approved the use;
2. The parent, employee or other adult driving the vehicle is properly licensed to drive and has provided proof of insurance. Such insurance shall meet or exceed minimum requirements as established by the state of Oregon and as set by CESD;
3. A permission slip signed by the student's parent or guardian has been received by the appropriate administrator or his/her designee, granting permission for the student to participate in the field trip/activity and to ride in a privately-owned vehicle;
4. The vehicle contains an adequate number of seat restraints, including when applicable, an appropriate child safety system. Training in the proper installation and use of a child safety system may be required.

CESD will develop procedures to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 801.455](#)
[ORS 811.210](#)
[ORS 811.215](#)

[ORS 815.055](#)
[ORS 815.080](#)

[OAR 735-102-0010](#)