

# Clackamas Education Service District

Code: **EH**  
Adopted: 05/20/09

## Electronic Data Management and Retention

The superintendent will provide for the preparation and maintenance of CESD records and reports as required by law.

The superintendent or designee will develop procedures to implement this policy.

CESD will comply with all other state and federal laws and regulations concerning the custody and maintenance of public records.

END OF POLICY

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### Legal Reference(s):

[ORS 192.001 - 192.505](#)

[ORS 192.650](#)

[ORS 326.565](#)

[ORS 326.575](#)

[ORS 336.187](#)

[OAR 166-405-0010 to 166-415-0010](#)

[OAR 581-015-0055](#)

[OAR 581-022-1610](#)

[OAR 581-022-1660](#)

[OAR 581-023-0006](#)

[OAR 581-053-0008](#)

### Cross Reference(s):

DIC - Financial Reports and Statements

DIE - Audits

GBL - Personnel Records

JO/IGBAB - Education Records/Records of Students with Disabilities