

Clackamas Education Service District

Code: **IIBGA**
Adopted: 10/17/01
Readopted: 05/20/09; 12/17/14
Orig. Code(s): 2500; 2330; 1150

Electronic Communications System

CESD's electronic communication and internet access are intended to assist the daily operations of CESD, as well as promote educational excellence in schools by facilitating resource sharing, fostering innovative instructional practices, and improving communication. It is available to students and staff of CESD.

The Internet is an electronic highway connecting thousands of computers and millions of individual users throughout the world and is coordinated through a complex association of government agencies and networks. By providing worldwide electronic resource accessibility, it becomes a valuable research and learning tool when used in a responsible manner.

The superintendent will establish administrative regulations for use of the ESD's system by staff using their own personal electronic devices to download and store ESD proprietary information including personally recognizable information about the ESD students or staff. Regulations shall insure compliance with privacy rights under applicable federal and state laws and regulations, including but not limited to Children's Internet Protection Act, the Age Discrimination in Employment Act of 1967 (ADEA), the Americans with Disabilities Act (ADA), the Genetic Information Nondiscrimination Act of 2008 (GINA) and the Health Insurance Portability and Accountability Act of 1996 (HIPPA).

The administrative regulations will be consistent with sound guidelines as may be provided by CESD, the Oregon Department of Education, and/or the Government Standards and Practices Commission and will include a complaint procedure for reporting violations.

The use of electronic communication and Internet access is a privilege, not a right. Inappropriate use may be subject to disciplinary action, up to and including dismissal. Authority to access information or data stored in CESD-owned electronic equipment shall only be authorized by the superintendent or designee. Violations of the law will be reported to law enforcement officials and may result in criminal or civil sanctions. Fees, fines, or other charges may also be imposed.

CESD's electronic hardware and software (computers, voice mail, e-mail, etc.) are business resources, owned by CESD and should be used appropriately by employees. CESD reserves the right to access and disclose, as appropriate, all information and data entered and stored in CESD's computers and related electronic equipment. Employees do not have a right of privacy regarding any information or data contained in the district's equipment.

The superintendent will also establish administrative regulations for use of CESD's electronic communications system.

It is the policy of the Board that all members of the Board shall receive access to the Clackamas Education Service District Network at no charge.

END OF POLICY

Legal Reference(s):

ORS 30.765	ORS 167.080	ORS 339.250
ORS 133.739	ORS 167.087	ORS 339.270
ORS 163.435	ORS 167.090	
ORS 164.345	ORS 167.095	OAR 581-021-0050
ORS 164.365	ORS Chapter 192	OAR 581-021-0055
ORS 167.060	ORS 334.125(7)	OAR 584-020-0040
ORS 167.065	ORS 336.222	OAR 584-020-0041
ORS 167.070		

Children's Internet Protection Act, 47 U.S.C. Sections 254 (h) and (l) (2008); 47 CFR Section 54.520 (2001).
Copyrights, Title 17, as amended, United States Code; 19 CFR Part 133 (2000).
Oregon Attorney General's Public Records and Meetings Manual, pp. 24-26, Appendix H, Department of Justice (2001).
Safe and Drug-Free Schools and Communities Act, 20 U.S.C. Sections 7101-7117.
Drug-Free Workplace Act of 1988, 41 U.S.C. Sections 701-707; 34 CFR Part 85, Subpart F.
Controlled Substances Act, 21 U.S.C. Section 812, schedules I through V, 21 CFR 1308.11-1308.15 (2000).
Drug-Free Schools and Communities Act Amendments of 1989, P.L. 101-226, 103 Stat. 1928.
Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000); 28 CFR Part 35 (2000).
Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g; 34 CFR Part 99 (2000).
Oregon Government Standards and Practices Commission, Advisory Opinion No. 98A-1003 (July 9, 1998).
No Child Left Behind Act of 2001, P.L. 107-110, Title II, Section 2441.
Americans with Disabilities Act Amendments Act of 2008.