

# Clatskanie School District 6J

Code: **DID**  
Adopted: 3/19/07  
Readopted: 4/22/13  
Orig. Code(s): DID

## Property Inventories

The district will maintain a detailed inventory which lists all school sites, buildings and equipment with a value greater than \$5000. This inventory will be updated as necessary. The Board may authorize the employment of an appraisal company to assist with the inventory procedure.

To update these records, the district will keep current records of equipment disposed of and purchased.

END OF POLICY

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### Legal Reference(s):

[ORS 332.155](#)

OR. DEP'T OF EDUC, PROGRAM BUDGET AND ACCOUNTING MANUAL.

### Cross Reference(s):

DN - Disposal of District Property

ED - Material Resources Management