

Clatskanie School District 6J

Code: ECA
Adopted: 4/23/07
Readopted: 4/22/13
Orig. Code(s): ECA

Buildings and Grounds Security

Buildings constitute one of the greatest investments of the district and should be protected. Security includes:

1. Minimizing fire or other safety hazards;
2. Reducing the probability of faulty equipment;
3. Keeping records and funds in a safe place;
4. Protection against vandalism and burglary;
5. Controlling keys by the supervisor.

The superintendent is directed to establish regulations as may be needed to provide for security of buildings and grounds.

Incidents of illegal entry, theft of school property, vandalism or damage to school property from any cause shall be reported by phone to the office of the superintendent and to the appropriate law enforcement agency as soon as discovered. A written report of the incident shall be made within 24 hours of discovery and forwarded to the superintendent's office.

Losses incurred through fire, theft, accident or vandalism will be reported to the director of business services as soon as they are discovered. The director of business services may report such losses to an appropriate agency as well as to the superintendent and Board.

END OF POLICY

Legal Reference(s):

[ORS 332.172](#)

[OAR 437-002-0020 to -0075](#)