

Clatskanie School District 6J

Code: ECAA
Adopted: 4/23/07
Readopted: 4/22/13
Orig. Code(s): ECAA

Access to Buildings

The superintendent will control access to district buildings as appropriate and necessary to protect property, students and personnel.

Principals will control access to school buildings and will provide safeguards against unauthorized access to these buildings. Each principal, with the superintendent's approval, will develop regulations designed to control the use of building keys, and to ensure that buildings are adequately closed and locked when no authorized personnel are present. Staff or students who fail to obey such regulations may be disciplined, suspended or dismissed.

The Board's objectives for providing controlled access are to:

1. Ensure maximum protection of district property and facilities;
2. Minimize possibilities of theft, vandalism and loss of materials and equipment;
3. Involve staff members in being responsible for district keys received;
4. Eliminate unnecessary costs for replacing lost or misplaced keys;
5. Establish and maintain an efficient organizational plan for securing district property and facilities.

END OF POLICY

Legal Reference(s):

[ORS 164.205 - 164.270](#)

[ORS 332.107](#)

[ORS 332.172](#)