

Clatskanie School District 6J

Code: **GCBA**
Adopted: 9/24/07
Readopted: 5/06/13
Orig. Code(s): GCBA

Salary Placement - Out-of-District Experience

At the time of the first election of an instructional employee, the superintendent shall designate the proper placement of the individual on the salary schedule on the basis of his/her experience and preparation (a maximum of five years' licensed experience may be allowed for teachers new to the district). The individual shall progress on the schedule from year to year, providing he/she meets the upper division or graduate professional advancement requirements in the appropriate preparation bracket. When a certificated employee has earned the right to a higher salary bracket by reason of increased professional training, the change shall be made for the next pay period after receipt by the district of transcript or certificate of completion, if filed in the superintendent's office, provided it is received by the payroll clerk at least 15 days prior to payday. Transcripts must be received within 180 calendar days after hire or completion of course work, whichever is later, to be accepted. Payment is not retroactive.

A maximum of five years' licensed experience on the salary schedule may be allowed for teachers new to the district at the rate of one year experience credited for each full school year of teaching or special experience such as library, counseling, etc., unless additional years of teaching experience are authorized by the superintendent. The superintendent shall report to the Board any such authorizations at the next regular meeting of the Board after the authorization for extended salary placement has been made.

END OF POLICY

Legal Reference(s):

[ORS 332.505](#)