

Condon School District 25J

Code: **BDDH**
Adopted: 3/10/92; 4/12/94
Readopted: 11/09/05; 11/12/08; 8/12/09;
4/13/16
Orig. Code(s): BDDH

Public Participation in Board Meetings

Oregon Revised Statutes impose specific regulations upon Boards regarding the conduct of public meetings. All meetings of the Board, with the exception of executive sessions, will be open to the public.

The Board encourages district residents and other interested persons to attend.

It is the intent of the Board to ensure communications with individuals with disabilities are as effective as communications with others. Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings. Primary consideration will be given to requests of qualified individuals with disabilities in selecting appropriate auxiliary aids¹ and services.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual.

All auxiliary aids and/or service requests must be made with appropriate advance notice. Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue financial and administrative burdens, alternative, equally effective means of communication will be used.

Board meetings are public meetings held for the express purpose of conducting district business. The public shall be entitled to speak on items on the agenda subject to the following procedures:

1. The presiding officer will provide a time at each regular meeting to give district patrons the opportunity to address the Board on any agenda item. At the discretion of the presiding officer, further public participation may be allowed;
2. Each participant will be required by the Board chair to stand and to identify himself/herself by name and address. Remarks will be directed to the Board;
3. Those who speak will be required by the Board chair to limit their remarks to a maximum of three minutes, unless modified by a majority of the Board, and will be allowed to speak only once to an item on the agenda;
4. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the Board secretary on a sign-in sheet prior to the meeting. This will help the chair provide adequate time for each agenda item.

¹Auxiliary aids include, but are not limited to, such services and devices as qualified interpreters, assistive listening systems, note takers, readers, taped texts, Brailled materials and large print.

5. The presiding officer reserves the right to limit, discontinue or reopen audience participation at any time. Any person who disturbs good order may be required to leave;
6. Petitions may be accepted at any Board meeting. No action will be taken in response to a petition before the next regular meeting. Petitions will be referred to the superintendent for consideration and recommendation.
7. Speakers may offer objective criticism of district operations and programs, but the Board will not hear complaints concerning individual district personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)
[ORS 165.540](#)

[ORS 192.610 to -192.690](#)

[ORS 332.057](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).
Americans with Disabilities Act Amendments Act of 2008.

Cross Reference(s):

BDDA - Notification of Board Meetings
BDDC - Board Meeting Agenda
KLD - Public Complaints about District Personnel