

Condon School District 25J

Code: **BK-AR**
 Adopted: 7/1/85, 4/12/94
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 Orig. Code(s): BK-E

Evaluation of Board Operational Procedures

This form will evaluate how each member thinks the Board works as a team in governing the school district. Using the numbering system below, rate each item and return this form, unsigned, to the Board chair.

	1-Excellent	2-More than I expect	3-What I would expect	4-Less than I expect	5-Poor
	1	2	3	4	5
1. A systematic, ongoing program is conducted by the superintendent and staff to provide Board members with information pertinent to their responsibilities.	_____	_____	_____	_____	_____
2. A systematic program is conducted by the Board to orient newly elected or appointed Board members to their responsibilities and to acquaint them with Board policies and operating procedures.	_____	_____	_____	_____	_____
3. The Board operates according to written policies and updates policies periodically; policy revisions are considered whenever necessary.	_____	_____	_____	_____	_____
4. Both Board and staff adhere to policy once policy is adopted.	_____	_____	_____	_____	_____
5. The Board acts as a policy-making and governing body and holds the superintendent responsible for the administration and evaluation of school programs.	_____	_____	_____	_____	_____

6. The Board, before deciding any matter (other than the superintendent's contract), provides the superintendent with ample opportunity to develop recommendations for action. _____

7. The Board does not respond to emotional pressure. It provides the superintendent with opportunity to develop policy proposals and does not write "instant policy" under the gun of emergencies. _____

8. The Board conducts its meetings in a climate of free, open, but orderly discussion. _____

9. The Board has adequate understanding of and skill in following parliamentary procedure. _____

10. Board members come to meetings prepared to contribute to discussions and do not waste time by asking for information that has already been provided. _____

11. Board members are representative of the entire community and not of special interest groups, and are committed to the reasons that may not allow it to implement all recommendations. _____

12. When considering recommendations of citizens; and special interest groups, the Board reports its reactions and the reasons that may not allow it to implement all recommendations. _____

- 13. The Board and superintendent work comfortably together and in a spirit of mutual confidence. The superintendent respects the governance responsibility of the Board; the Board respects the day-to-day executive responsibility of the superintendent. _____

- 14. The Board and superintendent are diligent in writing policies that are sufficiently comprehensive; the administration has the authority to deal with most day-to-day problems without turning to the Board for guidance. _____

- 15. The Board has developed, in cooperation with the superintendent, a set of criteria that are used as the basis for evaluating the superintendent's performance at least annually. _____

- 16. The Board approaches its evaluation of the superintendent fairly and diligently. _____

- 17. Official actions of Board members concern only the welfare of the school system; no member uses the office of Board member for personal profit, advancement or patronage. _____

- 18. Members are careful to speak on issues in the community as individual Board members in reflection of the fact that only the entire Board can decide a certain course of action. _____

- 19. The Board regards the setting of goals and objectives, making of long-range plans, establishing of priorities and developing of policies as its major ongoing responsibilities. _____