

Coos Bay School District 9

Code: **BDDC**
Adopted: 11/09/92
Readopted: 12/01/09
Orig. Code(s): BDDB/BDDC

Board Meeting Agenda

Board members, clerk, administration, or patrons of the district may propose items of business for inclusion on the agenda. Business items suggested by patrons of the district shall be submitted in writing and received in the office of the superintendent of schools at least five school days before the meeting in order to ensure inclusion on the written agenda. It is advantageous to the Board and patrons who may wish to attend if the items are on the agenda.

The agenda format will be at the prerogative of the Board chair and may be changed from time to time. However, it will include a consent agenda. All items under this category are matters considered by the Board to be routine and as such will be enacted by a single motion. There will be no separate discussion of any of these items unless a member of the Board requests that specific items be removed and placed on the regular agenda. No item may be included in the consent agenda following the Wednesday mailing. Items can, however, be removed.

Individuals visually impaired will receive an agenda, any related supporting materials available to the general public and minutes in an appropriate alternative format upon request of at least 48 hours notice prior to and/or following a public meeting.

Appropriate auxiliary aids and services available to ensure equally effective communications with qualified disabled persons may include large print, braille, audio recordings and readers. Primary consideration will be given to the requests of the disabled person in the selection of appropriate auxiliary aids and services.

Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue financial and administrative burdens, alternate, equally effective communications will be used.

Auxiliary aids and services for disabled persons will be available at no charge to the individual.

END OF POLICY

Legal Reference(s):

[ORS 192.640](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).

Cross Reference(s):

BDDG - Minutes of Board Meetings

BDDH - Public Participation in Board Meetings