

Coos Bay School District 9

Code: **DK**
Adopted: 5/11/87
Readopted: 4/06/10
Orig. Code(s): DK

Payment Procedures

All claims for payment from district funds will be processed by the fiscal officer in conformance with district procedures. Payment will be authorized against invoices properly supported by approved purchase orders, with properly submitted vouchers, or in accordance with salaries and salary schedules approved by the Board.

The fiscal manager will be responsible for assuring that budget allocations are observed and that total expenditures do not exceed the amount allocated in the budget for all items.

END OF POLICY

Legal Reference(s):

[ORS 294.305 - 294.565](#)
[ORS 328.460](#)

Cross Reference(s):

DIC - Fiscal Accounting and Reporting/Financial Reports and Statements