

Coos Bay School District 9

Code: **DN**
Adopted: 5/10/04
Readopted: 4/06/10; 5/11/15
Orig. Code(s): DN

Disposal of District Property

The superintendent may dispose of all outmoded, obsolete, surplus, unwanted and/or excessively damaged equipment and supplies owned by the district in accordance with the following procedures:

1. Items estimated by the business manager to have a value of less than \$100 may be disposed of by the business manager through sale at prices estimated to be the market value of the item. All sales by the business manager will be recorded by item, price and buyer.
2. Property or materials estimated by the business manager to be greater than \$100 may be declared surplus and may be disposed of by the business manager through sale by a bidding procedure. If public sales fail to produce any interested buyers or bidders, such remaining unsold materials may then, at the discretion of the superintendent, be disposed of as scrap or junk or be donated to appropriate charitable or educational agencies.
3. If any item or the aggregate of items is \$10,000 or more, the Board will receive the listing for information/approval.
4. Unless otherwise designated by Board action, revenue from sale of district equipment and materials will be a miscellaneous revenue in the general fund.

If the district property was purchased with state, federal or private grant funds disposal of the property shall be made as outlined in the grant or by state or federal regulations.

END OF POLICY

Legal Reference(s):

[ORS 279B.055](#)
[ORS Chapters 279A, 279B](#) and [279C](#)
[ORS 332.155](#)

EDUCATION, TITLE 34 C.F.R. PART 80 § 80.32(e)

Cross Reference(s):

DID - Property Inventories