

# Coos Bay School District 9

Code: **EEBD**  
Adopted: 5/11/87  
Readopted: 1/19/10  
Orig. Code(s): EEBD

## Transportation Records and Reports

The transportation supervisor/coordinator, under the direction of the business manager, will maintain the following transportation records:

1. Individual vehicle operating costs (gas, oil, parts and supplies, labor, and reasons for repair);
2. Mileage on all vehicles with a separate record for mileage which may be reimbursed;
3. Other records as directed such as numbers of students transported, student conduct records, out-of-service time and service to stalled vehicles.

Such records will be available to the business manager, superintendent and Board upon request.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)

**Cross Reference(s):**

EH - Electronic Data Management