

# Coos Bay School District 9

Code: **EF**  
Adopted: 11/18/91  
Readopted: 1/19/10  
Orig. Code(s): EF/EFB

## Management of Food Services

The district will provide food services for students and staff. Food services so provided will comply with state and federal laws and regulations relating to such services.

The Board has contracted for the operation of the school lunch program.

The superintendent will report to the Board, at least annually, on the condition of the food service program, and will make such other reports related to food services as the Board requests.

In keeping with health department guidelines, only food prepared in an inspected kitchen should be available in the schools.

The food service program is operated under the National School Lunch Program. The district receives federal money to help provide free and/or reduced meals to children whose families cannot pay the full price of the meal.

Application forms with instruction letters and qualification information are available in each school building. To apply for free meals, the application form must be completed by an adult member of the family and returned by mail or in person to the principal of the school the children attend.

District school officials may complete an application for a student known to be eligible if the household fails to apply. When exercising this option, the school official must complete an application on behalf of the student based on the best household size and income information available and make an eligibility determination. The source of the information must be noted on the application. Names of household members, social security number and signature of an adult household member need not be secured. These applications should be excluded from verification. However, the household must be notified that the student has been certified and is receiving free or reduced price benefits. This option is intended for limited use in individual situations and must not be used to make eligibility determinations for categories or groups of students.

END OF POLICY

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### Legal Reference(s):

[OAR 581-022-1530](#)  
[OAR 581-051-0100](#)  
[OAR 581-051-0305](#)

[OAR 581-051-0310](#)  
[OAR 581-051-0400](#)

### Cross Reference(s):

EH - Electronic Data Management