

# Corbett School District 39

Code: **BCF**  
Adopted: 5/23/77  
Readopted: 10/16/97  
Orig. Code(s): BCF

## Advisory Committees to the Board

The Board shall enlist citizen groups to assist and counsel them making certain that these principles are followed:

1. Citizen groups should be broadly representative;
2. Recommendations should be submitted to the Board which alone has the authority to act upon them.

The composition of advisory committees to the Board will be broadly representative and will take into consideration the specific tasks assigned to the committee. Appointment of community members to an advisory committee will be made by the Board; appointment of staff members, when appropriate, will be made by the superintendent.

The Board will adopt guidelines for each committee as appropriate, which will include, but not be limited to, the following:

1. The charge to the committee, setting forth the service the Board wishes the committee to render and the extent and limitations of its responsibilities;
2. The resources the Board will provide;
3. The length of time the committee is asked to serve and the approximate date(s) on which the Board wishes to receive committee report(s).

All meetings of advisory committees shall be considered open meetings. The press may attend and report proceedings. Visitors shall sit apart from the committee members and shall speak only when invited to do so by the committee chairman.

Except as specifically provided by the Board, citizen advisory committees will cease to function when their reports have been received or when the purposes for which they were established have been accomplished or cease to be relevant.

The Board may be represented on lay and professional committees that serve the Board in an advisory capacity, with specific Board members appointed by the chairman, but normally such Board members will function as ex-officio members of the committees.

The Board's responsibility cannot be delegated or surrendered to others; therefore, all recommendations of an advisory committee must be submitted to the Board for action and must be recognized as advisory in nature.

END OF POLICY

Legal Reference(s):

ORS 192.610

ORS 192.630

ORS 294.336

ORS 329.704

ORS 332.107

*Oregon Attorney General's Public Records and Meetings Manual*, pp. 99-100, Department of Justice (2001).