

Corbett School District 39

Code: **EBCD**
Adopted: 1/20/88
Revised/Readopted: 1/15/98
Orig. Code(s): EBC/EBCA, EBCD

Emergency Closures**

In case of fog, snow, ice or other hazardous or emergency conditions, the superintendent may alter district and transportation schedules as are appropriate to the particular emergency. Such alterations include closure of all schools, closure of selected schools or grade levels, delayed openings of schools and early dismissal of students.

The superintendent will develop and maintain such plans and procedures as are necessary to carry out alternate school and transportation schedules.

Students, parents and staff will be informed at the beginning of each school year of the procedures which will be used to notify them in case of an emergency closure.

When the number of closure days reaches the point after which days must be made up, teachers will be required to make up enough days to fulfill their contractual obligations.

In order that each classification of classified employees may understand its obligations on days when schools are closed or when there is "late opening," the following policy statements are divided for the several classifications. "Late opening" is defined as one which begins two hours later than the regular daily schedule.

Custodians and Maintenance Employees

All custodians and maintenance personnel are expected to maintain their regularly scheduled working hours when schools are closed or when there is "late opening" scheduled. On days when schools are closed the working schedule may be modified by the maintenance supervisor. The possibility of frozen plumbing and other emergencies in the building does not permit variation in scheduled hours except as approved by the maintenance supervisor.

District Office Employees

All district office personnel are expected to maintain their regularly scheduled hours when schools are closed or when there is "late opening" schedule. Variations of this policy can be made only with the express approval of the superintendent.

All Other Classified Employees

All other classified employees shall report to work on days when teachers report.

Failure to report on required days without appropriate approval shall result in a deduction of pay.

END OF POLICY

Legal Reference(s):

OAR 437-002-0360
OAR 437-002-0377
OAR 581-022-1420
OAR 581-022-1620
OAR 581-053-0002

Cross Reference(s):

EEAC - School Bus Safety Program