

Corbett School District 39

Code: **GDC**
Adopted: 1/20/88
Revised/Readopted: 5/21/98
Orig. Code(s): GDC/GDD

Recruitment of Classified Staff

The superintendent will develop and maintain a recruitment program designed to attract highly qualified classified personnel to the district.

It is the responsibility of the superintendent, with the assistance of other district administrators, to determine the personnel needs of the district and to locate suitable candidates to recommend for employment by the district.

The search for classified staff members may extend to a wide variety of educational institutions and geographical areas. It will take into consideration the diverse characteristics of the district.

Any present employee or substitute is encouraged to apply for any position for which he or she meets the stated requirements.

All persons to be given consideration for positions on the classified staff shall have such training and skills as may be required to carry out successfully the essential functions and requirements of the assignment.

The superintendent may be authorized by the Board to employ classified personnel to fill vacancies or new positions at his/her discretion. The superintendent shall establish procedures for recruiting, interviewing and selecting classified personnel.

All classified personnel may be employed for a 90 day period to fill an expressed need, without prior Board approval.

END OF POLICY

Legal Reference(s):

[ORS 326.051](#)
[ORS 332.505](#)
[ORS 659.805](#)
[ORS 659.850](#)
[ORS 659A.009](#)
[ORS 659A.029](#)
[ORS 659A.030](#)
[ORS 659A.109](#)

[ORS 659A.142](#)
[ORS 659A.145](#)
[ORS 659A.233](#)
[ORS 659A.236](#)
[ORS 659A.309](#)
[ORS 659A.409](#)
[ORS 659A.805](#)

[OAR 581-021-0045](#)
[OAR 581-022-1720](#)

Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. Section 2000(d).
Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. Section 2000(e).
Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. Sections 621-634.
Age Discrimination Act of 1975, as amended, 42 U.S.C. Sections 6101-6107.
Equal Pay Act of 1963, as amended, 29 U.S.C. Section 206(d).

Rehabilitation Act of 1973, 29 U.S.C, Sections 791, 793 and 794.

Title IX of the Education Amendments of 1972, 20 U.S.C. Sections 1681-1683; 34 CFR Part 106 (2000).

Cross Reference(s):

GBED - Medical Examinations/Drug Testing