

# Corbett School District 39

Code: **GDM/GDN**  
Adopted: 1/20/88  
Revised/Readopted: 5/21/98  
Orig. Code(s): GDM/GDN

## **Supervision and Evaluation of Classified Staff**

Periodically, administrators of the district will provide evaluations and supervision recommendations for classified employees working under their supervision. Reports may be informal or formal, written or oral as specified by the superintendent and shall be made to him/her. At least one formal written evaluation will be conducted annually with a copy maintained in his/her personnel file.

All classified employees are entitled to know of any deficiencies in their work and should accept such discussion as a helpful matter. A report shall be submitted to the employee and superintendent.

END OF POLICY

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Legal Reference(s):

ORS 243.650

ORS 332.505

ORS 342.850

OAR 581-022-1720