

Corbett School District 39

Code: **IGDG**
Adopted: 3/16/88
Revised/Readopted: 9/17/98
Orig. Code(s): IGDG

Student Activities Fund Management

Student activity funds shall be defined as those funds which include all moneys raised or collected by and/or for school-approved student groups, excluding those moneys budgeted in the general fund.

Student body accounts in all schools are kept individually, reported to the superintendent on a regular basis and are subject to district audit.

Student activity fund moneys shall be collected and expended for the purpose of supporting school-sponsored activities under the guidance or supervision of qualified adults.

The responsibility for internal accounting for student body funds is delegated to the building principals together with authority commensurate with the delegated responsibility.

Student activity funds shall be defined as those funds which include all moneys raised or collected by and/or for school approved student groups, excluding those moneys budgeted in the general fund.

The student treasurer of the school recognized student government organization may serve as a representative of that organization in partial administration of the building's student activity fund.

1. All student activity fund moneys shall be receipted and deposited according to district policy and acceptable accounting procedures.
2. All student activity fund expenditures must be approved by the building principal.
3. All expenditures from a specific account of student activity funds related to other school recognized student groups must be approved by the members of that organization and their staff advisor.

All expenditures from the general account of student activity funds must also be approved by the school-recognized student government organization if such organization exists.

END OF POLICY

Legal Reference(s):

[ORS 294.305 - 294.565](#)

[ORS 328.441 - 328.470](#)

[OAR 581-022-1660 \(2\)](#)