

## Student Progress Reports

### Student Progress Reports to Parents

Reports of each student's academic achievement (K-6) will be sent to the parents and/or guardian on a trimester basis. A mid-quarter report (7-8) will be sent to the parents/guardian or when a notable change in progress has been observed. Students 9-12 receive grades every 9 weeks with progress reports mid-quarter and, if failing, within the final two weeks of the semester. The report will be clear, concise and accurate and will provide a basis of understanding among teachers, parents and students for the benefit of the individual student.

If, within a grading period, a student's work is not noted as satisfactory or showing significant improvement, the parents will be sent a deficiency/progress notice stating the class in which the student's work is unsatisfactory/significantly improved, the probable reason(s) for such an evaluation by the teacher and the suggestions for improvement/encouragement about improved progress. Parents or guardian are encouraged to ask for a conference with the teacher in whose class the student is doing unsatisfactory work.

In an effort to promote effective communications with individuals with disabilities, the school will provide progress reports in an alternative format upon request and with appropriate advance notice.

Full consideration will be given to the requests of the person with a disability in the selection of appropriate auxiliary aids and services.

Efforts must be made to ensure that a student's academic grade reflects his/her academic achievement.

### Grading System for Students 9th - 12th

The following grading scale is to be used:

- A - Consistently exceeded course expectations
- B - Met and occasionally exceeded expectations
- C - Met course expectations
- I - Incomplete, has not yet met course expectations

Parents or guardians of students in grades 1-8 will receive, on a trimester basis, a progress report reflecting student achievement as well as information regarding curriculum.