

Fundraising for Programs, Activities or Projects

A fundraising project will follow the approval process set forth below:

1. All fundraisers for Corvallis public schools must receive prior approval.
2. Fundraising for a specific school with a goal of:
 - a. Less than \$10,000 must be approved by the principal.
 - b. \$10,000-\$75,000 must be approved by the principal and superintendent or designee.
 - c. Greater than \$75,000 must be approved by the principal, superintendent, and Board.
3. Any funds for FTE raised at the building level must be approved by the superintendent or designee with any decision guided by policy JBB educational equity.
4. Money raised through fundraising at the building level will not be used to provide resources necessary for:
 - a. The delivery of state-assessed core curriculum.
 - b. A safe learning environment, e.g., structural repair, sanitation, emergency repair.
5. If fundraising is non-school specific, approval at any level must first be granted by the superintendent or designee.

All approved fundraising projects must meet the following criteria:

1. All fundraising programs, activities, or facility improvements will remain under the direct control of the district.
2. Under no circumstances will students or staff be coerced or compelled to participate in fundraising activities. Fundraising will not interfere with student learning. Students may not be barred or otherwise penalized because of a refusal to participate in fund-raising activities conducted on behalf of the school or district.
3. All moneys or pledges should be secured prior to the starting date of the program, activity, or capital project. Exceptions may be granted at the time of approval.
4. Funds collected must be made payable to the Corvallis Public Schools Foundation, Corvallis School District, school, or parent group as designated in the approval process. No checks may be made out to any other individuals.

5. In the event sufficient money is not raised, the proposed program or activity will be reduced or discontinued. Money donated will remain in the designated program or activity fund for two years. After two years, unspent funds will be moved to the district Educational Equity Fund.

The following regulations are to encourage a sense of shared community and success for all students district-wide.

1. District administration and representation from building principals, will meet twice annually with leadership from each parent organization (PTO/PTA) and the Corvallis Public Schools Foundation to collaborate on shared goals, ideas, and fundraising efforts with the goal of maximizing the benefit to all Corvallis School District students. Additional members will be included in these meetings such that equitable representation of traditionally underrepresented populations is reflected.

One task of this group will be to establish priority purposes and goals for district-wide fundraising. All schools will be encouraged to participate and dedicate a portion of their fundraising efforts toward meeting those purposes and goals.

2. A district Educational Equity Fund shall be established into which individuals and organizations may contribute with the purpose of equalizing enrichment opportunities for district students and working to meet the purposes and goals identified through the process described in 1. above.
3. To address inequity in schools, PTOs/PTAs are encouraged to donate 10 percent to 25 percent of fundraised moneys annually (or fundraise an equivalent amount) to the district Educational Equity Fund and/or Corvallis Public Schools Foundation for the advancement of equity.
4. With a focus on increasing transparency among individual schools, Corvallis School District administration shall facilitate the collection and exchange of accurate information about fundraising dollars such that this information is readily available for review.
5. Every school in the district is encouraged to enter into a "sister school" relationship with at least one other school in the district. "Sister schools," including their PTA or PTO organizations, are encouraged to collaborate together on selected fundraising activities, joint learning enrichment activities, activities promoting cultural awareness, and generally collaborate and leverage resources for the benefit of the students and families of both schools.
6. The district is responsible for all educational program decisions, hiring, and payment of all instructional and support staff as well as independent contractors. This requirement ensures the district maintains compliance with federal, state and district rules on hiring, employee management, purchasing, and reporting.