

Gifts and Solicitations

Students and their parents or guardians shall be discouraged from giving personal gifts of significant material value to district employees. The Board welcomes, as appropriate, the writing of letters to staff members by students and/or parents/guardians expressing gratitude and appreciation.

Individual employees will limit giving gifts¹ to staff members who exercise any direct or indirect administrative or supervisory jurisdiction over them. Collecting money for group gifts is discouraged except in special circumstances such as bereavement, serious illness or for retirement gifts. Staff-initiated “sunshine funds” are exempt from this policy.

No staff member may solicit funds in the name of the school or district through the use of methods, including but not limited to, internet-sourced crowdfunding or other similar types of fundraising without the approval of their building administrator.

Individual employees must be accountable for maintaining integrity and avoid accepting anything of value offered by another for the purpose of influencing his/her professional judgment. Awards presented to employees in recognition of professional accomplishments by professional organizations or public agencies may be accepted and are the property of the employee.

All employees are prohibited from accepting personal gifts or gratuities of material value from companies or organizations doing business with the district. (Material value is defined as \$50 from a single source in a single year.)

No member of the district staff will solicit students, parents, or other employees during work/school hours or in the work/classroom area for the purpose of selling or promoting the sale of goods or services from which any personal financial gain may be derived.

No solicitation of staff, students, or parents by outside vendors will be permitted in the work/ classroom area or during work/school time. With prior approval by the building administrator or designee, an individual or vendor may display goods or promotions outside of the work/ classroom area for staff, students, or parents to view on personal time. This display of goods by the vendor will be restricted to an area to be determined by the administrator or designee.

¹“Gift” means something of economic value given to a public official or the public official’s relative or household member without valuable consideration of equivalent value, including the full or partial forgiveness of indebtedness, which is not extended to others who are not public officials or the relatives or household members of public officials on the same terms and conditions; and something of economic value given to a public official or the public official’s relative for valuable consideration less than that required from others who are not public officials. See ORS Chapter 244 for gift definition exceptions.

This policy is not to be construed to prohibit the solicitation of district purchasing agents by regular educational and school supply vendors.

END OF POLICY

Legal Reference(s):

[ORS 244.010](#) to -244.400

[ORS 339.880](#)

[OAR 584-020-0000](#) to -0045

[OAR 199-005-0005](#) to -199-020-0020

Cross Reference(s):

BBF - Board Member Standards of Conduct

GBC - Staff Ethics

IGDF - Student Fund-Raising Activities

KH - Public Gifts to the District

KI - Public Solicitation in District Facilities

KJA - Distribution of Announcements and Community Information