

## **Admission of Nonresident Students**

Each school year, the principals will establish an approximate number of nonresident students their respective buildings can accommodate for the following school year.

Nonresident students will not be admitted without tuition, with the exception of students who become "resident pupils" by one of the following methods:

1. By written consent of affected school boards (interdistrict transfer);
2. By written consent of the district board with which the student has made application for admission (open enrollment);
3. A foreign exchange student attending a district school on a J-1 Visa; or
4. A court order.

The amount of tuition will be established annually by the Board. Each admitted tuition paying student will be charged the same amount of tuition.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

### **Consent for Admission of a Nonresident Student by Interdistrict Transfer**

1. The request for admission is made through the district's online transfer application during the month of March.
2. An interdistrict transfer form (from the resident district) must be completed, submitted, and approved by the resident school district in order for the student to be released to attend Corvallis schools.
3. Admission to attend Corvallis schools must be approved by the assistant superintendent or designee. Decisions regarding transfer requests made by the assistant superintendent will be final.
4. Students receiving consent for admission may remain until graduation. The student will not need to seek permission more than once from the same district of origin to transfer to the Corvallis School District. When a student is promoted to a higher grade outside the attending Corvallis school, the student may submit an online transfer request for their next school level during the month of March.

### **Consent for Admission of a Tuition Paying Student**

1. The request for admission is made through the district's online transfer application during the month of March.
2. Admission to attend Corvallis schools must be approved by the assistant superintendent or designee. Decisions regarding transfer requests made by the assistant superintendent will be final.
3. Admission of students paying tuition will result in a mutual tuition agreement between the parties and will be filed with the business office for billing and payment control.
4. The business manager shall prepare semester bills for all tuitioned students, and any student whose tuition remains unpaid 15 days after presentation of bills shall be excluded; the superintendent may grant additional time for payment should circumstances warrant it.
5. Students receiving consent for admission may remain until graduation. When a student is promoted to a higher grade outside the attending Corvallis school, the student may submit an online transfer request for their next school level during the month of March.

### **Consent by the Nonresident District Board for which the Student has Applied for Admission (Open Enrollment)**

1. By March 1, the Board shall establish the number of students, if any, that will be given admission for the following school year under this process. Intradistrict transfer requests for students who live within the Corvallis School District boundary will have priority over any application for placement by a nonresident student to a specific school.
2. Nonresident students must make application no later than March 31 for admission in the following school year. Applications must be submitted to the district office.
3. If the number of applications exceeds the number of admissions to be given, an equitable lottery process will be used to determine admission. Priority is given to intradistrict transfer requests, then the lottery process may give priority to applicants who currently have siblings enrolled in the district. If the district determines that admission will not be given to any students under this process, there is no district obligation to give admission to siblings.
4. Once the student has been given admission, the student is considered a resident for all educational programs and remains a resident of the district until the student:
  - a. Graduates from high school;
  - b. Is no longer required to be admitted to the school district under ORS 339.115; or
  - c. Enrolls in a school in a different district.
5. By May 1, prior to the next school year, the district shall provide written notification to the student receiving admission, and to the district of the student's legal residence.