

Corvallis School District 509J

Code: **JFH-AR**
Revised/Reviewed: 8/90
Orig. Code(s): APPENDIX III

Student Grievance Form

A grievance is defined as a complaint in writing presented by a student to the school staff/ authorities alleging one or more of the following:

- A. That a rule is unfair; and/or
- B. That a rule in practice discriminates against or between students; and/or
- C. That school personnel used an unfair procedure in assessing a form of punishment against a student.

COMPLAINT

Date _____

- Level 1, Counselor
- Level 2, Asst. Principal
- Level 3, Principal

My grievance is based on A. B. C. above. (More than one blank may be checked.)

Specifically, my grievance is that: _____

I hereby petition for a hearing on my grievance at the convenience of the school's personnel, but in no event later than five school days from the date of this petition.

Student's Signature Date

The student may be represented at the conference by an adult, but the student must be present to elaborate on his/her grievance at the given time and place of the conference. Failure to appear at the appointed time and place effectively waives the student's right to the conference provided by the school, unless extenuating circumstances make it impossible for the student to appear.

SCHOOL'S RECORD

Date Received _____ Date of Conference _____
Place of Conference _____ Time of Conference _____

Comments _____

Resolution _____

Signature of School Representative Date