

Visitors to District Facilities**

The Board encourages parents and other district citizens to visit our district schools and classrooms to observe the work of students, teachers and other employees. The Board appreciates and encourages volunteers in our schools. Guidelines for volunteering are found in policy IICC.

Such visitations need to take into consideration the needs of the educational program, the orderly administration of the school and classroom, the safety and welfare of students, and may not disrupt the educational process.

While parents are always welcome to visit their child's school, as a courtesy to teachers, they are encouraged to schedule their visits in advance. Visitors without a student currently enrolled in a school may visit that school but must schedule their visit through the principal's office. Visitors without a student currently enrolled in a school are asked to schedule their visit 24 hours in advance and to state the purpose of their visit and the classrooms or programs they would like to visit.

To assure that no unauthorized persons enter a school, all visitors will report to the school office when entering and will receive authorization to visit elsewhere in the building.

Any unauthorized person on school property will be reported to the principal or superintendent. The person may be asked to leave. Police may be called if the situation warrants such measures.

Students will not be permitted to bring visitors to school without prior approval of the principal.

No in-person recruitment by non-district organizations may take place during the school day (inclusive of lunch and breaks) in elementary or middle schools. Non-district organizations may make themselves available, according to procedures established by building principals, to interested high school students during the school day as long as student attendance is voluntary. A district organization is one which carries the district or a school name and/or is funded and/or operated by the district.

END OF POLICY

Legal Reference(s):

[ORS 164.245](#)
[ORS 164.255](#)
[ORS 166.025](#)
[ORS 166.155 - 166.165](#)
[ORS 332.107](#)