

Creswell School District 40

Code: **BD**
Adopted: 3/95
Revised/Readopted: 4/8/98
Orig. Code(s): BD

Board Meetings

A Board meeting means the convening of the Board as the governing body of the school district to make a decision or to deliberate toward a decision on any matter. The Board has the authority to act only when a quorum is present at a duly called regular, special or emergency Board meeting.

All Board meetings will be held within the district boundaries. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, age or national origin is practiced. If requested to do so at least 48 hours before a meeting held in public, the Board shall provide an interpreter for hearing impaired persons. Appropriate efforts will be made to provide communications to all qualified individuals with disabilities.

All meetings held in public shall comply with the Oregon Indoor Clean Air Act and the smoking provisions contained in the Public Meetings Law.

Notice of Meetings

The Board will provide for and give public notice of the time and place for regular meetings and of the principal subjects to be considered. If only an executive session will be held, the notice will state the specific provisions of law authorizing the executive session. No special meeting will be held without at least 24 hours notice to the Board members and the general public except in the case of emergency. In the case of emergency, a meeting may be held upon such notice as is appropriate under the circumstances but minutes will explain the emergency situation.

Regular Meetings

All regular and special Board meetings shall be open to the public except as provided by law. All meetings will be conducted in accordance with Oregon and federal statutes and rules, the decisions of the courts and with proper regard for open meeting and due process procedures.

The Board will hold regular monthly meetings. Time, date and place will be determined annually at the organizational meeting. If it is necessary to change the time, date or place, or if a special meeting is called, public notice will be given.

Special Board Meetings

Special meetings may be called by the chairperson, any three members of the Board or by common consent of the Board members. A notice of such meeting shall be received by each member of the Board, posted and written notice given to the news media at least 24 hours before the time of the meeting. The written agenda for special meetings may not be added to without the unanimous approval of the Board members.

present. The purpose of a special meeting is to give the Board an opportunity to gather information and to discuss and fully explore various aspects of an issue before the Board for consideration.

Emergency Board Meetings

Emergency meetings may be called only in the event of an actual emergency. Notice will be given to the public and the press as appropriate to the time available before the meeting. The minutes of the meeting will describe the nature of the emergency. No business other than that related to the emergency will be discussed at these meetings.

Board Work Sessions

The Board may schedule regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Topics for discussion and study will be announced publicly. Work sessions will be conducted in accordance with the state law on public meetings.

END OF POLICY

Legal Reference(s):

[ORS 192](#) [Public Meetings Law]

[ORS Chapter 193](#)

[ORS 332-045 - 332.111](#)

[ORS 433.835 - 433.875](#) [Oregon Indoor Clean Air Act]

[Opinion of the Attorney General](#), Vol. 38, p. 1995 (1978)

[Opinion of the Attorney General](#), Vol. 41, p. 28 (1980)

American with Disabilities Act of 1990, 42 U.S.C. Section 12101 et seq. 29 CFR