

## **Board Policy Implementation**

### **Effective Date of Policies**

All new or amended policies will become effective on the day after adoption by the Board, unless a specific date is included in the motion for adoption.

### **Policy Implementation**

The superintendent and administrative staff will implement adopted Board policies. The superintendent may formulate procedures and administrative regulations to assist policy implementation.

It will be the duty of the Board to evaluate the effectiveness of the policy and the effectiveness of the administration's implementation of the policy.

### **Policy Dissemination**

The written policies that govern the district will be maintained in a policy manual to be updated by district staff as new policies are developed or existing policies are revised or repealed.

Each member of the Board will be provided with a current policy manual.

Each school shall provide at least one copy of the Board's policy manual in the school's library and one copy in the business office. Each employee will be specifically notified of the existence and availability of personnel policies. The Board's policy manual will be considered a public record and will be open for inspection at the district office during regular working hours. The official Board policy book will reside in the office of the superintendent.

The superintendent will provide channels for disseminating policies.

### **Administration in the Absence of Policy**

In cases where action must be taken within the school system and the Board has not provided policy to guide administrative action, the superintendent will have the power to act but the decisions of the superintendent will be subject to Board review at the next regular meeting. It will be the superintendent's responsibility to promptly inform the Board of such action.

END OF POLICY

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**Legal Reference(s):**

[ORS 192.410 \(4\)](#)  
[ORS 332.107](#)  
[ORS 332.505](#)

[OAR 581-022-1610](#)  
[OAR 581-022-1720](#)