

## School Bus Scheduling and Routing

When designing district school bus routes, safety is the primary concern. Students qualifying for transportation shall board buses at designated pickup points. Routes shall be established after taking into consideration the following:

1. Safety of students;
2. Road conditions;
3. Economy of operation;
4. Student convenience.

The routes and pickup points are subject to change as the above conditions warrant. The business manager shall approve all changes.

School bus routes and schedules will be developed yearly and announced prior to the start of school.

Anyone requesting a route change will be referred to the transportation supervisor or delegated representative.

Route conditions will be reviewed routinely.

Where feasible, bus stops will be designated and students will be expected to gather at the assigned stop.

Secondary students eligible for bus transportation may be expected to walk up to one and one-half miles to a bus stop. Elementary students may be expected to walk up to one mile to a bus stop.

School opening and dismissal times shall be reviewed annually to make the maximum use of district transportation equipment while meeting the academic and food service needs of the students.

Buses will only be operated on roads that are regularly maintained in good condition. Dead-end roads must have a safe and adequate turnaround available.

Buses will operate on private roads only with written permission from all owners. Maintenance of such private roads shall be the responsibility of the owners and roads must be maintained to the satisfaction of the district.

The district may contract with parents or others to transport students to a bus stop or to school when it is not practical to operate a bus on a road because of safety or economical reasons.

Whenever practical, buses will be routed to pick up and let off students on their residence side of the street or road.

Buses will maintain a fixed schedule so far as weather and road conditions permit and will not wait for students beyond the scheduled time of departure from a pickup point.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.405](#)

[OAR 581-023-0040](#)

[OAR 581-053-0002](#)