

## **Procedure for Talented and Gifted Identification and Placement\*\***

The Board has established a procedure for the identification and placement of Talented and Gifted (TAG) students in the district in grades kindergarten through 12th grade. This procedure is completely detailed in the district TAG handbook.

### **Process for Qualifying a Student for TAG**

1. Teachers/parent/peer submits TAG Nomination Form Tag. Coordinator or teachers submit any student who scores in the 97<sup>th</sup> percentile or above on a district approved standardized test or on a state mandated test in reading and/or math.
2. If the referral is not from the parent, the parent is notified of the TAG referral and given a request for Permission to Evaluate form.
3. If permission to test is granted, tests are administered and other data is collected as needed for the identification process to proceed.
4. The appropriate school's TAG team (team will be determined by grade level of referred student) will meet to review the data collected and determine eligibility.
5. A TAG team representative will meet with the parents to review the TAG data summary, the TAG Identification Report, the Student/Parent TAG Questionnaire, and the complaint procedure if necessary.
6. The Student Learning Plan will be developed with parents, appropriate teachers, student (if appropriate) and TAG Coordinator.
7. A reasonable length of time from referral to decision regarding identification status is 30 working days. Deviation from this timeline should be documented, with the reason clearly stated.

### **Process for Reassessing TAG Students**

1. TAG students will be reassessed in the fall of each school year using assessments, teacher input and the TAG Checklist.
2. The TAG Identification Report is sent to parents, stating the test results and the TAG team's decision.
3. If data does not support continued TAG identification and/or the student scored below the 95<sup>th</sup> percentile on the Oregon State Assessments the previous two consecutive years the student will be considered inactive unless there are extenuating circumstances. The coordinator will contact the parent in writing