

**Crow-Applegate-Lorane  
School District 66**

Code: **EEBB**  
Adopted: 4/10/89  
Readopted: 8/02/04; 6/09/14

**Use of Private Vehicles for District Business**

District staff will use district-owned vehicles whenever possible and should schedule both activities and transportation far enough in advance to avoid any nonemergency use of private vehicles.

The superintendent will develop regulations for staff use of private vehicles which will safeguard the district, its employees and students in matters of safety, insurance and liability.

No staff member will use a private vehicle for district business, including the transportation of students, without authority from the administrator. Such authorization must be obtained before actual use. Staff members who are authorized to use a personal vehicle on district business will be reimbursed in an amount established by the Board.

No student will be allowed to perform district business with his/her own vehicle, a staff member's vehicle or a district-owned vehicle.

END OF POLICY

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**Legal Reference(s):**

[ORS 30.260 - 30.265](#)

[ORS 332.107](#)

[ORS 801.455](#)

[ORS 811.210](#)

[ORS 815.055](#)

[ORS 815.080](#)

[OAR 735-102-0010](#)

**Cross Reference(s):**

DLC - Expense Reimbursements