

Dallas School District 2

Code: **BC/BCB**
Adopted: 1/28/02
Readopted: 11/8/04, 5/11/09

Organization of the School Board

No later than at the next regular meeting following July 1, the School Board shall meet and organize by electing a chairperson and a vice chairperson from its members. No member shall serve as chairperson for more than four years in succession.

1. The Chairperson shall preside at all meetings and shall appoint all committees unless otherwise directed by the School Board. The Chairperson shall have the right, as do other members of the School Board, to offer resolutions, to discuss questions, and to vote thereon.
2. School board members must qualify by taking an oath of office before assuming the duties of the office. The Chairperson shall administer the oath of office to each newly elected or appointed member of the School Board. In the absence of the board chair and vice chair, the superintendent will administer the oath of office.
3. The Chairperson shall sign official documents for the School District which require an elected official's signature.

A Vice-Chairperson shall be elected to serve for one (1) year. This person shall serve in the place of the Chairperson when the Chairperson is absent and shall be authorized to perform all the duties of the Chairperson during such times.

The Superintendent-Clerk shall serve as the School Board's administrative officer.

The Deputy Clerk shall be responsible for the maintenance of the official records of the District. Other counsel may be retained from time-to-time to serve the School Board, through its administrative officer, on legal, collective bargaining or architectural matters.

END OF POLICY

Legal Reference(s):

[ORS 255.335](#)
[ORS 332.040 - 332.045](#)
[ORS 332.057](#)

[ORS 332.072](#)
[ORS 332.075](#)
[ORS 332.505](#)