

Dallas School District 2

Code: **BDDC**
Adopted: 5/11/09

Board Meeting Agenda

The board chair and the superintendent will prepare an agenda for all regular meetings of the board. Items of business may be suggested by board members, staff members, students or citizens of the district by notifying the superintendent at least 2 working days prior to the meeting.

A consent agenda may be used by the board for noncontroversial business. The consent agenda will consist of routine business that requires action, but not necessarily discussion. These items may all be approved at the same time. A board member may ask that any item be removed from the consent agenda. The removed item will then be placed on the regular agenda.

The agenda will follow a general order established by the board. Opportunities for the audience to be heard will be included. The board will follow the order of business set up by the agenda unless the order is altered by a consensus of the board.

Items of business not on the agenda may be discussed and acted upon if the majority of the board agrees to consider them.

The agenda, together with supporting materials, will be distributed to board members on the Friday before the meeting. The agenda will be available to the press and to interested patrons through the superintendent's office at the same time it is available to board members. Copies of the agenda for the press and public will not contain any confidential information included in the board member's packets.

Staff will receive the meeting agenda via e-mail on the Friday before the meeting. Members of the public may request a copy of the agenda at the superintendent's office.

The district will ensure equally effective communications are provided to qualified persons with disabilities upon request as required by the Americans with Disabilities Act.

Appropriate auxiliary aids and services may include large print, Braille, audio records and readers. Primary consideration will be given to the requests of the person with a disability in the selection of appropriate auxiliary aids and services.

Should the board demonstrate such requests would result in a fundamental alteration in the service, program, or activity, or cause undue financial and administrative burden, alternate, equally effective communication will be used.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual.

END OF POLICY

Legal Reference(s):

[ORS 192.640](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).