

# Dallas School District 2

Code: **BDDH**  
Adopted: 1/28/02

## **Public Participation in School Board Meetings**

All School Board meetings, with the exception of executive sessions, will be open to the public. The School Board invites District citizens to attend School Board meetings to become acquainted with the programs and operation of the District. Members of the public are also encouraged to share their ideas and opinions with the School Board when appropriate.

With prior notification to the Superintendent's office, auxiliary aids and services for persons with disabilities will be available at no charge to the individual. Should the School Board determine such requests would result in a fundamental alteration in the service, program or activity, or in undue financial and administrative burdens, alternative equally effective means of communication will be used.

During an open session of a School Board meeting, members of the public are specifically invited to participate during the designated portion of the agenda. At the discretion of the Chairperson, further public participation may be allowed.

A member of the public may request the Superintendent place any item on the agenda of a regular School Board meeting. This request shall be made in writing and presented to the Superintendent for consideration at least four working days prior to the scheduled meeting.

A visitor speaking during the meeting may introduce a topic not on the published agenda. The Board, at its discretion, may require that the proposal, inquiry or request be submitted in writing, and reserves the right to refer the matter to the administration for action or study and placed as an agenda item at a future meeting.

Any person who is invited by the Chairperson to speak to the School Board during a meeting should state his/her name and address and, if speaking for an organization, the name and identity of the organization. A spokesperson should be designated to represent a group with a common purpose.

Statements by members of the public should be brief and concise. The Chairperson may use discretion to establish a time limit on discussion or oral presentation by visitors. Questions asked by the public, when possible, will be answered immediately by the Chairperson or referred to staff members for reply. Questions requiring investigation may, at the discretion of the Chairperson, be referred to the Superintendent for response at a later time.

At the discretion of the School Board Chairperson, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by registering with the School Board secretary prior to the School Board meeting in order to allow the Chairperson to provide adequate time for each agenda item.

Petitions may be accepted at any School Board meeting. No action will be taken in response to a petition before the next regular meeting. Petitions will be referred to the Superintendent for consideration and recommendation.

The School Board will not hear complaints against individual District personnel during a public meeting. The Chairperson will direct the visitor to the appropriate means for School Board consideration and disposition of legitimate complaints involving individuals.

END OF POLICY

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**Legal Reference(s):**

[ORS 165.535](#)  
[ORS 165.540](#)

[ORS 192.610 - 192.690](#)  
[ORS 332.057](#)

Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000)

28 CFR Part 35 (2000).