

## **Safety Programs and Accident Reporting**

The safety and well-being of staff and students are of concern to the School Board. Planned safety programs can reduce both the severity and frequency of accidents. The following policy statements are intended to provide direction for licensed teachers and specialists in the implementation of Policy EBC-EBC-1, Emergency Plans and Safety Programs:

1. Each licensed teacher or specialist is expected to cooperate with the District's safety officer in identifying and eliminating safety hazards.
2. Each licensed teacher or specialist is expected to participate in accident prevention training programs developed by the District and shall instruct students in their classes or activities concerning safety hazards and accident prevention procedures to be followed.
3. Each licensed teacher or specialist shall require students to use, properly, safety devices for the class or activity and to follow designated safety procedures.
4. When an accident occurs and appropriate steps have been taken to care for the accident victim, the licensed teacher or specialist under whose supervision the accident occurred, shall file a written report, of the accident on the District's Accident Report Form, with the principal. This report is mandatory and shall be filed regardless of how slight or severe the accident may appear to be.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)

[OAR 437-002-0161](#)

[OAR 437-002-0360](#)

[OAR 437-002-0377](#)

[OAR 581-022-1420](#)