

Dallas School District 2

Code: **GCLA**
Adopted: 7/22/02

Teacher Attendance at Subject or Grade Level Conferences

The School Board believes that improvements in the instructional program for students can result from teacher attendance at subject, grade level, and special interest workshops, conferences, and conventions. The following statements shall serve as policy for such participation:

1. Teacher attendance at a workshop, conference, or convention will be determined by the following:
 - a. recommendation of the principal based upon value to school program and available budget;
 - b. location of the program;
 - c. topics to be discussed as related to school District priorities;
 - d. approval by the Superintendent or designee.
2. Requests for attendance are to be made on the appropriate request form well in advance of the meeting date.
3. As a general guide, a teacher will not attend more than one out-of-District conference during a school year.
4. Upon return from a workshop, conference, or convention, the teacher will submit upon request a written report which outlines the topics covered and implications for the District. This report should be submitted to the principal and other teachers with similar assignments or concerns.
5. Travel, lodging, meals, and registration fees will be paid by the District, if funding is available, at the approved rates from funds budgeted for that purpose at the center level.
6. Out-of-state travel by teachers shall be authorized under Policy DLC.

END OF POLICY

Legal Reference(s):

[ORS 329.095](#)
[ORS 329.125](#)
[ORS 329.704](#)

[ORS 342.135 \(2\)\(a\)](#)
[ORS 342.138 \(3\)](#)

[OAR 581-022-0606](#)
[OAR 581-022-1720](#)
[OAR 584-090-0001 to -0060](#)

Clackamas Intermediate Education District Education Association v. Clackamas Intermediate Education District, Case No. C-141-77, 3 PECBR 1848 (1978).

Eugene Education Association v. Eugene School District 4J, Case No. C-93-79, 5 PECBR 3004 (1980).

Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000); 28 CFR Part 35 (2000).