

Dallas School District 2

Code: **GCPB/GDPB**
Adopted: 4/12/10
Readopted: 9/12/17

Resignation of Staff

A licensed staff member who wishes to resign from his/her position with the district must give written notice of at least 60 calendar days at or upon the time of resignation. The superintendent is authorized to accept the resignation effective the day it is received and either release the staff member immediately from further teaching or administrative obligations or inform the staff member that he/she must continue for part or all of the 60-day period.

Where less than a 60-day notice is given, the Board may request the Teacher Standards and Practices Commission to discipline the licensee. Exceptions due to emergency or other extenuating circumstances may be considered by the Board.

A classified staff member who wishes to resign from his/her position with the district must give written notice at least 10 working days prior to the date he/she wishes to leave district employment. The superintendent is authorized to accept the resignation effective the day it is received and either release the staff member from further obligations or request the staff member to continue working for part or all of the 10-day period.

END OF POLICY

Legal Reference(s):

[ORS 342.545](#)
[ORS 342.553](#)
[ORS 652.140](#)

[OAR 581-022-1720](#)
[OAR 584-050-0020](#)

Pierce v. Douglas County Sch. Dist., 297 Or. 363 (1984).