

Fund-Raising Activities

- I. Definition of “Fund-Raiser”
A Fund-Raiser is any school sponsored or approved activity which involves students to generate revenue for a school organization, class, club, and/or special interest group.

- II. Guidelines for “Fund-Raisers”
 - A. One scheduled solicitation fund raiser per building (grades K-8).
 1. Voluntary student participation with signed parent/legal guardian consent.
 2. Duration of the school’s solicitation will be limited to two (2) consecutive calendar weeks.
 3. Elementary soliciting should be encouraged to be limited to the student’s neighborhood, friends, and relatives.

 - B. Any additional fund raising activity must be submitted in writing to the building principal and forwarded to the Superintendent’s office for approval. The proposed activity must contain the following information:
 1. Nature of activity;
 2. Who will financially benefit from this activity ;
 3. Dates activity will begin and end;
 4. Grade level(s) or students to be involved; and
 5. Signature of person submitting request.

 - C. By the end of September a schedule of school initiated solicitation fund raiser activities (K-12) will be maintained in the Superintendent’s office.

 - D. Disclosure statements of each solicitation/fund raising activity shall be available at the appropriate school.

 - E. High school fund raisers shall be conducted within the school setting (including athletic events, drama, etc.) unless submitted to the Superintendent’s office for approval. Non-solicitation activities such as car washes are acceptable without Superintendent’s approval.

 - F. There will be no additional solicitation fund raising activity from other organizations (March of Dimes, for example). However, promotional materials may be displayed in a location to be designated by the building principal.

 - G. Activities will not require the participation of students, and academic grades will not be affected by participation or lack of participation in those activities.