

### **Admittance of Non-Resident Students**

Non-resident students seeking admission to Dallas Schools must make application to the Superintendent.

A student or parent/legal guardian found to be falsifying a school record concerning place of legal residency or relating to legal guardianship status shall be sufficient cause for immediate exclusion of that student from school. The student or parent/legal guardian may also be charged tuition for education services during this time period, except as to students entitled under the law or District policy to free admission.

In the practical administration of this policy, the counselor or principal should:

- I. Inform the non-resident student and/or the parent/legal guardian of this policy and the application process for seeking Superintendent approval of admittance as a non-resident student under Policy JECB.
- II. The process for parent/legal guardian requests is:
  - A. Complete a transfer request explaining the special circumstance(s) that makes attendance necessary or desirable in this School District; and
  - B. Describe what transportation arrangements by the parent/legal guardian are planned; and
  - C. Identify the circumstance in section III that would allow the request.
  - D. Give appropriate information on previous schools attended and such other records information as may be needed to provide the basis for Superintendent consideration of the application.
- III. The circumstances for non-resident students to apply are:
  - A. Agree to pay tuition each month, in advance, for such attendance; or
  - B. Determine that the resident District will release School Support Funds for the student; or
  - C. Provide evidence of a properly executed change in legal Power of Attorney or Guardianship to an adult resident of the District. No tuition will be charged if it is determined that the change of residence is not exclusively for educational purposes (the student must reside in the guardian's or attorney-in-fact's home on a full-time basis (as provided in ORS 126.030); or
  - D. Apply for admission as a senior when said student has attended Dallas High School on a full-time basis for three full years immediately preceding entry into the twelfth grade. Such student shall be permitted to complete the twelfth grade and be graduated from Dallas High

School on a tuition-free basis even though not a resident of Dallas School District, if the student meets these conditions:

1. Is on schedule to complete all course work and graduate in the senior year;
2. Has an acceptable behavior record;
3. Meet other conditions from section II; or

- E. Dallas School District, in cooperation with other Polk County School Districts will provide students the opportunity to attend another school District in Polk County if both Districts agree to the change.

Students that live in Polk County School Districts may be allowed to attend Dallas schools upon written letter of request under this procedure, provided:

1. There is a classroom space available in the grade requested.
2. The resident District by this agreement, will transmit School Support Funds for the student to the attending District.
3. The resident District/Superintendent approve the transfer request.
4. The student will arrange his/her transportation to school.
5. The Dallas School District Superintendent approves the request.
6. The Dallas School District may revoke this agreement for inappropriate student behavior or any other cause deemed sufficient by the Dallas School District Superintendent.

- F. When the student is placed by a court or a state agency in the custody of a resident of the District.
- G. Requests for an out-of-district resident to attend the Dallas School District will be considered when a special need or circumstances make such a request necessary. For approved requests, any financial or transportation arrangements shall be confirmed through a reciprocal agreement between the two school districts.
- H. Students may be admitted by the Superintendent for a good and sufficient reason on either a tuition or non-tuition basis.

IV. A student over 18 years of age living in the District will not be charged tuition.

V. Requests are submitted to the Superintendent/designee for review and approval/denial. Approved requests are for a one-year period and will be reviewed annually.

VI. The applicant shall be notified of the decision by the Superintendent. This action may initiate or continue the enrollment of the student within the conditions established at the time of the application or it may cause immediate exclusion from school.

VII. Priority must be given to resident students. Returning non-resident students will be notified as requests are received. New non-resident students will be notified on August 10. The actual attendance site may not be selected until closer to opening of school to allow for balancing enrollments. Applications received after August 10 will be processed as received.