

Dallas School District 2

Code: **JECBA-AR**
Adopted: 11/28/05
Readopted: 4/10/06; 12/13/10; 2/14/11;
10/10/11

Student Exchange Programs

The criteria for admitting Exchange Students from approved programs into Dallas High School under Policy No. JECBA is:

1. Each sponsoring agency of an exchange program must apply to the school Board, in writing, for recognition as an authorized program. In the application, the agency must provide information regarding the agency's stability, rules and regulations related to students, program costs and designation of a local representative. Students will only be accepted from an organization in good standing with the Council on Standards for International Educational Travel (CSIET);
2. Local representatives of the sponsoring agency, upon approval by the school Board, will work cooperatively with district officials and contact Dallas High School administration by May 1st with the number of students he/she will be sponsoring. Acceptance of students after May 1st will be on a first come basis. Late applications will be considered at the discretion of the Dallas High School administration;
3. The sponsoring organization is to show written evidence that it provides support for the student in family relations, conduct rules, and general supervision. The sponsoring organization assumes the responsibility for screening and assuring that the student has the necessary English language skills to succeed at Dallas High School. Sponsoring organizations are required to have host family secured prior to gaining acceptance by the school. The names, addresses and phone numbers of the responsible adults shall be given to the high school administration by May 1st;
4. The sponsoring organization is to show how costs related to school attendance will be paid. (The school district shall waive tuition charges when an exchange student is permitted to enroll, but all other school fees and costs shall be the responsibility of the exchange students, host families, sponsors or sponsoring organizations);
5. The student is to be enrolled for the school year as a full time student and is to be regarded as a regular student in meeting course requirements and adhering to conduct regulations;
6. An inbound student who is enrolled as a senior and completes all work at an acceptable level shall be permitted to participate in graduation ceremonies and shall be granted an honorary diploma;
7. Each authorized exchange organization shall be allowed to enroll a minimum of one student per year if a request for enrollment is received by May 1st;

8. If any approved program has not requested enrollment by May 1st, other approved exchange organizations may have the opportunity to place additional students at Dallas High School on a first-come, first-served basis. Approved programs may file additional applications for enrollment prior to May 1st in anticipation of additional spaces being available;
9. Students must be between the ages of 15 and 18 years;
10. The school Board may consider individual applications which do not meet all of the criteria set forth in this rule. Such applications shall be reviewed and a recommendation prepared by the administration. After considering the administration's report, the Board shall rule on enrollment;
11. In addition, up to two students may be accepted at any one time from short-term programs at the discretion of the building administrator;
12. The high school administration reserves the right to terminate attendance if the student does not comply with the high school academic/behavioral standards that apply to that student;
13. A student participating as an outbound student from Dallas High School will receive appropriate credits toward graduation equivalent to the number which would have been earned during the same period of time. Unless specific grades (which can be interpreted within the grading system of the high school) are forwarded in an official transcript form, the student will be given credit on a no grade or pass basis.