

Dallas School District 2

Code: **KG**
Adopted: 8/26/02
Readopted: 11/03/14; 3/23/15; 2/23/16

Community Use of School Facilities and Equipment

Community groups within Dallas School District boundaries shall be permitted to use school facilities when such use will not interfere with the operation of the school program or will not impose an additional financial obligation on the School District. Facilities shall not be available to any individual or organization for private gain unless specific approval is granted by the superintendent or designee.

The guiding principles for the use of school facilities are:

1. The School District desires to provide the opportunity for community use of specific district facilities. Such use should not interfere with the district's vision, mission, goals, or other district policy.
2. Community use of district facilities should come with minimal impact on the facilities, fiscal or human resources.
3. The School District is well equipped to provide the opportunity for community use of district facilities and fixed or in-place equipment. However, the use of services, supplies, and non-fixed or stored equipment can present challenges that need to be addressed.
4. The use of School District facilities shall be scheduled and approved prior to use and before public notice or advertisement of that use.
5. School District facilities includes school buildings and grounds owned by Dallas School District. Fixed and in-place equipment is considered part of the facility.
6. The payment of a facility use fee does not cover non-fixed or stored equipment, services or supplies beyond a minimal level. A minimal level equates to ensuring the space is clean, available, and secured by on duty staff following use.
7. Organizations that use School District facilities under a waived fee structure may have custodial, other service fees, or equipment fees reduced or waived.

The superintendent is authorized to develop Administrative Rules for application and application review, for approval or non-approval of school building, grounds or equipment use, and for setting use fees.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 332.172](#)

Cross Reference(s):

EDC/KGF - Personal Use of School Facilities & Equipment by District Staff

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